



THRIVAL

ACADEMY: INDY

Student & Family Handbook 2018-2019

THRIVAL ACADEMY: INDY

Version: May 31, 2018

[Mission and Vision](#)

[Calendars and Schedules](#)

[Admissions and Enrollment](#)

[Communication](#)

[Complaints or Concerns](#)

[Roles and Responsibilities](#)

[Graduation Requirements](#)

[Attendance Policy](#)

[Health and Medical Policies/Procedures](#)

[Medical Protocols while Abroad](#)

[Student Packing List for Study Abroad \(3 months\)](#)

[Student Supply List](#)

[Student Conduct](#)

[Classroom Standards for All Students:](#)

[Thrival Academy: Indy School Culture](#)

[Academics](#)

[Anti-Bullying and Harassment](#)

[Smoking, Alcohol and Drug Policies](#)

[SMOKING](#)

[Academic Honesty, IT, Acceptable Use](#)

[Acknowledgement](#)

Dear Students and Parents,

We are excited that you have decided to join us on this educational journey! Thrival Academy: Indy (TAI) is *our* school, and together as the TAI family, we will create memories, gain knowledge, and partake in experiences that will remain with us for a lifetime. This year will be challenging academically, physically, and sometimes even emotionally, but together we will grow as individuals and as a learning community. Through all challenges we will thrive.

We look forward to learning, growing, and serving our world community alongside you and your family.

In collaboration,

India Hui
Founding School Leader

Meagan Burton-Krieger
Board of Directors, Chair

Mission and Vision

Mission: Thrival Academy: Indy is a study abroad one-year public high school which combines blended learning strategies with cultural immersion in order to incubate young, globally-minded community leaders.

Thrival Academy: Indy will make global education accessible to all students, regardless of race or socioeconomic background. Through the one-semester study abroad experience, students will establish a solid sense of self, identify and employ globalized problem-solving strategies, and become self-directed learners. Through words and actions, we promote our values to students, families, and community stakeholders.

Vision: Through study abroad, we develop young leaders to be problem-solvers, self-driven learners, and global thinkers.

As we push toward this vision, we will maintain fidelity to our **core values:**

- **We are committed to equity.** We are committed, in words and in actions, to equity across all levels of our organization – from our students and families to our staff.
- **We celebrate diversity.** We approach difference with open minds and a recognition that we learn more about the world and ourselves by celebrating diversity.
- **We love to learn.** We open our eyes to the world with curiosity, wonder, and a sense of adventure.
- **We are a community.** We foster a sense of belonging through compassion, solidarity, and appreciation.
- **We fail forward.** We fearlessly embrace taking risks because we know we learn most deeply through challenge.
- **We are introspective.** We are mindful and reflective about ourselves and others.
- **We are real.** We evoke trust by always being authentic and transparent.
- **We joyfully push boundaries.** We see possibility everywhere. We push the boundaries and shake up the world all while filled with a sense of humor and joy.
- **We work in partnership with the public.** We are dedicated partners with our districts.
- We work collaboratively to design and execute a shared vision.

Calendars and Schedules

2018-2019 SCHOOL CALENDAR



| 2018-2019 CALENDAR

<p>16-30 TAI Teacher Institute</p> <p>31 IPS District Convocation</p>	<p>JULY 2018</p> <table border="1"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>JANUARY 2019</p> <table border="1"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<p>1-2 Winter Break</p> <p>3-4 Travel</p> <p>5-31 Study Abroad Experience</p>														
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2018-2019 TAI TESTING SCHEDULE

NWEA Testing			
BOY Testing Window	MOY Testing Window	EOY Testing Window	
August 14-24	January 2-19	May 14-25	
ISTEP+ Retest			
ISTEP+ Winter Retest Window			
November 12- December 11			
Interim Assessments			
Quarter 1	Quarter 2	Quarter 3	Quarter 4
August 27-31	November 12-16	February 4-15	May 13-17
Midterm Assessments			
Semester 1		Semester 2	
October 1-5		March 25- April 3	
Finals			
Semster 1		Semster 2	
December 12-14		May 29-31	
WIDA Testing			
January 14- March 1			
PSTAT/ACT/SAT			
PSTAT	SAT	ACT	
Thursday, October 11, 2018	Saturday, May 4, 2019	Saturday, June 8, 2019	

TAI BELL SCHEDULE

2018-19 Bell Schedule								
Period 1	Period 2	Period 3	Period 4	Period 5	Lunch	Period 6	Period 7	Period 8
45 minutes	45 minutes	45 minutes	45 minutes	45 minutes	30 minutes	45 minutes	45 minutes	45 minutes
7:20-8:05	8:07-8:52	8:54-9:39	9:41-10:26	10:28-11:13	11:20-11:55	12:01-12:46	12:48-1:33	1:35-2:20

FAMILY MEETINGS

Because very important information regarding student safety and travel will be discussed, attendance is mandatory at all scheduled family meetings. At least one family representative is expected to attend with each Thrival Academy: Indy student.

All meetings will be held at 6:00pm

August 21, 2018
September 18, 2018
October 30, 2018
November 27, 2018
December 18, 2018
Wednesday, January, 2
February 5, 2019
March 12, 2019
April 23, 2019
May 7, 2019
June 4, 2019

Admissions and Enrollment

Enrollment Eligibility

A student is eligible if:

- S/he is classified as an 11th grade students by the state of Indiana
- S/he has (or will have) earned at least 22 credits toward graduation before the first day of their 11th grade year.
- S/he has secured a seat through Enroll Indy’s One Match system.
- S/he is able to attain travel documents to leave and re-enter the United States.

Student Ineligibility Criteria

A student will be deemed ineligible for the pilot program if s/he meets any of the following criteria:

- Is not classified as an 11th grade student.
- Is not able to obtain a visa to travel to Thailand; would not be able to return to the United States after leaving the country.
- Has an IEP or 504 with mandates that cannot be met by the Thrival program, as determined on a case by case basis with the IPS IEP team. **IEP/504 status in and of itself does NOT automatically make a student ineligible.**

Communication

EMAIL AND PHONE

Thrival faculty and staff will maintain an open line of communication with students and families. **It is important, therefore, that we have accurate email addresses and phone numbers for all students and guardians.**

If your phone number or email address changes, please contact india@thrivalacademies.org with your updated contact information.

“REMIND” PHONE APPLICATION

Remind is a free application available in the iTunes App Store as well as the Google Play Store. We will use this application to communicate with families, especially while we are abroad.

SOCIAL MEDIA

Follow us on the following platforms to keep up with the latest Thrival Academy: Indy news.

Twitter: [@ThrivalAcademies](https://twitter.com/ThrivalAcademies)

Instagram: [@ThrivalAcademies](https://www.instagram.com/ThrivalAcademies)

Facebook: [Thrival World Academies](https://www.facebook.com/ThrivalWorldAcademies)

PHOTOGRAPHY AND VIDEO PERMISSIONS

- Thrival may take videos and photos of our students and families and use for school-produced print and electronic publications, including the organization’s website and social media platforms.
- Rustic Pathways, our student travel provider in Thailand, may also take photos and videos of students and families. These photos and videos may be used in print and electronic publications and on the Rustic Pathways website and social media platforms.
- When families complete their enrollment paperwork, they will be asked to sign a voluntary media-release.

Complaints or Concerns

If you have any concerns or complaints about the school leader, please contact the Thrival Academy: Indy Board of Directors. The Board Chair, Meagan Burton-Krieger can be reached by email at mc.burton.krieger@gmail.com.

Please contact the school leader with complaints or concerns regarding Thrival Academy: Indy teachers or employees by email at india@thrivalacademies.org.

Roles and Responsibilities

Parent(s), Guardian(s), Legal Custodian(s)

- Attend all family meetings **or** schedule alternative meeting time with Mrs. Hui.
- Complete required paperwork necessary for international travel.
- Work with school personnel to enforce appropriate student behavior.
- Care for students' health and well-being and obtain necessary immunizations for international travel.
- Assure that student attends school daily and is on time and prepared.
- Communicate openly with Thrival Academy: Indy .

Students

- Understand and comply with established expectations of Thrival Academy: Indy .
- Attend school daily, on time and prepared.
- Maintain all coursework and participate in each project and excursion.
- Demonstrate respect for all members of the school community.

Teachers

- Provide an environment for learning and growing.
- Understand and encourage the established expectations.
- Actively communicate with students and families.
- Counsel students to meet academic and behavioral expectations.
- Collaborate in planning curriculum as well as community projects.
- Complete paperwork required for international travel.

Administrator

- Plan, organize, and direct the school to assure all standards are established and maintained.
- Monitor the standards to assure the school is a safe learning environment
- Communicate with teachers, students, and parents regarding international travel checklists.
- Counsel teachers on effective ways to improve student behaviors and academic outcomes.
- Communicate with local community regarding the Thrival Academy: Indy program.

Graduation Requirements



Effective beginning with students who enter high school in 2012-13 school year (class of 2016).

Course and Credit Requirements	
English/ Language Arts	8 credits Including a balance of literature, composition and speech.
Mathematics	6 credits (in grades 9-12) 2 credits: Algebra I 2 credits: Geometry 2 credits: Algebra II <small>Or complete Integrated Math I, II, and III for 6 credits. Students must take a math or quantitative reasoning course each year in high school.</small>
Science	6 credits 2 credits: Biology I 2 credits: Chemistry I or Physics I or Integrated Chemistry-Physics 2 credits: any Core 40 science course
Social Studies	6 credits 2 credits: U.S. History 1 credit: U.S. Government 1 credit: Economics 2 credits: World History/Civilization or Geography/History of the World
Directed Electives	5 credits World Languages Fine Arts Career and Technical Education
Physical Education	2 credits
Health and Wellness	1 credit
Electives*	6 credits <small>(College and Career Pathway courses recommended)</small>
40 Total State Credits Required	

Schools may have additional local graduation requirements that apply to all students
* Specifies the number of electives required by the state. High school schedules provide time for many more electives during the high school years. All students are strongly encouraged to complete a College and Career Pathway (selecting electives in a deliberate manner) to take full advantage of career and college exploration and preparation opportunities.

Core 40 with Academic Honors (minimum 47 credits)

For the Core 40 with Academic Honors diploma, students must:

- Complete all requirements for Core 40.
- Earn 2 additional Core 40 math credits.
- Earn 6-8 Core 40 world language credits (6 credits in one language or 4 credits each in two languages).
- Earn 2 Core 40 fine arts credits.
- Earn a grade of a "C" or better in courses that will count toward the diploma.
- Have a grade point average of a "B" or better.
- Complete one of the following:
 - A. Earn 4 credits in 2 or more AP courses and take corresponding AP exams
 - B. Earn 6 verifiable transcribed college credits in dual credit courses from priority course list
 - C. Earn two of the following:
 1. A minimum of 3 verifiable transcribed college credits from the priority course list,
 2. 2 credits in AP courses and corresponding AP exams,
 3. 2 credits in IB standard level courses and corresponding IB exams.
 - D. Earn a combined score of 1750 or higher on the SAT critical reading, mathematics and writing sections and a minimum score of 530 on each
 - E. Earn an ACT composite score of 26 or higher and complete written section
 - F. Earn 4 credits in IB courses and take corresponding IB exams.

Core 40 with Technical Honors (minimum 47 credits)

For the Core 40 with Technical Honors diploma, students must:

- Complete all requirements for Core 40.
- Earn 6 credits in the college and career preparation courses in a state-approved College & Career Pathway and one of the following:
 1. Pathway designated industry-based certification or credential, or
 2. Pathway dual credits from the lists of priority courses resulting in 6 transcribed college credits
- Earn a grade of "C" or better in courses that will count toward the diploma.
- Have a grade point average of a "B" or better.
- Complete one of the following,
 - A. Any one of the options (A - F) of the Core 40 with Academic Honors
 - B. Earn the following scores or higher on WorkKeys; Reading for Information – Level 6, Applied Mathematics – Level 6, and Locating Information-Level 5.
 - C. Earn the following minimum score(s) on Accuplacer: Writing 80, Reading 90, Math 75.
 - D. Earn the following minimum score(s) on Compass; Algebra 66 Writing 70, Reading 80.

Attendance Policy

Students are expected to report **all** absences to school staff. Because of the unique format of this program, multiple absences will raise concern. Attendance on local excursions is also mandatory.

Because each student will have a Chromebook, they are expected to maintain their assignments when absent. They will be held accountable for all projects and assignments.

Students who need to leave school early for a doctor or dentist's appointment must bring a signed note from a parent or guardian.

DEPARTURE DUE TO ILLNESS

If a student becomes ill during the school day, a parent or guardian will be contacted and requested to pick up their child as soon as possible. If the student drives or walks, s/he will only be permitted to leave with verbal permission from a parent or guardian.

DEFINITION OF EXCUSED AND UNEXCUSED ABSENCES AND TARDINESS

Excused absences/tardies are defined as:

1. Illness and/or medical appointments
2. Death in the family
3. Family emergencies or other circumstances beyond the student's control
4. Spending time with an immediate family member who is an active duty service member.
5. Jury Duty

If a student has more than five excused absences an attendance conference will be held.

Unexcused absences/tardies are defined as:

2. Absence without parental or doctor's note
3. Extra vacation days
4. Oversleeping
5. Absence due to birthdays
6. Work or job interview
7. Fatigue due to extracurricular activities

PARENTS' LEGAL RESPONSIBILITY FOR ATTENDANCE

Parents are legally responsible for ensuring that each child between 6 and 18 years of age attends school during the entire school year. Parents of truant students may be held civilly and criminally accountable for their children's truancy.

Health and Medical Policies/Procedures

HEALTH FORMS

Use these guidelines to determine when to keep your child home from school:

- Active fever, defined as a temperature of 100.0 F/37.8 C or higher within the 24-hour period preceding the start of the school day.
- Active vomiting, defined as vomiting within the 24 hours preceding start of the school day.
- Active diarrhea, defined as watery bowel movement within the 12 hours preceding start of school day.
- For the first 24-hour period of antibiotic treatment of diagnosed infectious illness, such as strep throat, pink eye or pneumonia.
- In cases of head lice, until the student has had the initial treatment to remove active adult

lice.

- If your child has an active, blistering rash and has not yet been seen by his/her MD and cleared to return to school.
- If a student is ill and has been absent for three days, please contact a Thrival staff member regarding his/her illness. Students absent for five days or more may require MD clearance prior to return to school.

Procedures regarding illness or injury occurring after the start of a school day:

- Any student who becomes ill or injured during the course of the school day will be referred to the School Nurse for evaluation and care.
- A student sent home with a fever may not return to school until he/she has been fever-free for 24 hours without the use of fever reducers such as Tylenol or Motrin.
- If a student’s condition requires dismissal or medical referral, a parent will be contacted. To facilitate the best delivery of care to all Thrival students, it is required that a student be picked up within 90 minutes of such parent notification.
- Once the school day has commenced, any student wishing to leave school due to illness must see a Thrival staff member prior to his/her dismissal.

Medical Protocols while Abroad

Communication Protocols		
<p>In the event of an incident the supervising adult who is the “first responder” (i.e. first to hear of or see incident) is responsible for assessing the situation and initiating all communication, as described below.</p> <p>Note that all communication timing should be as soon as possible, the “within XX” indicates <i>maximum</i> time that should pass.</p> <p>Carefully review next section for potential incident descriptions, risk evaluations, and responses.</p>		
Minor Incidents at Base (Ricefields, RPCH, other off-site base)		
<p>Examples: Minor student illness (stomach issues, minor injury not requiring immediate hospitalization/clinical care); Student behavioral infraction; Student social-emotional issue (individual or multiple students)</p>		
Timing	Action	Person Responsible
Immediately	Contact Becky If Becky can’t be reached or off duty, contact designated Rustic program First Responder If medical attention needed, contact Becky If behavioral or social-emotional incident and additional support needed, contact the appropriate School Leader (Bobby for TAO, India for TAI); if appropriate School Leader on vacation or in the US contact the student’s Advisor	First responder

	Remain with student	
As soon as possible - within an hour	Contact the appropriate School Leader (Bobby for TAO, India for TAI) to inform of incident and action taken If appropriate School Leader on vacation or in US, contact the School Leader in Thailand	First responder
As soon as possible - within 24 hours	Contact Emma to inform of incident and action taken If needed, contact appropriate School Leader on vacation or in US to inform of incident and action taken <i>*Note - There is School Leader discretion here for minor behavioral and social-emotional incidents. If the incident is behavioral or social-emotional and not something you would contact Emma about while back in the US, it is not necessary to contact Emma.</i>	School Leader
As soon as possible - within 24 hours	Contact parent/guardian to inform of incident and action taken <i>*Note - There is School Leader discretion here for minor behavioral and social-emotional incidents. If the incident is behavioral or social-emotional and not something you would contact a parent about while back in the US, it is not necessary to contact the parent/guardian.</i>	School Leader
School Leader's discretion	If needed and appropriate, contact teachers & other Rustic program facilitators to inform of incident and action taken; decision here should be based on whether or not other staff need to know	School Leader
Minor Incidents at Homestay or on Activity		
Examples: Minor student illness (stomach issues, minor injury not requiring immediate hospitalization/clinical care); Student behavioral infraction; Student social-emotional issue (individual or multiple students)		
Immediately	Contact Becky If medical attention needed, contact Becky If Becky can't be reached or off duty, contact designated Rustic program First Responder If behavioral or social-emotional incident and additional support needed, contact the appropriate School Leader (Bobby for TAO, India for TAI); if appropriate School Leader not at homestay or on activity, contact the	First responder

	student's Advisor Remain with Student	
As soon as possible - within an hour	Contact the appropriate School Leader (Bobby for TAO, India for TAI) to inform of incident and action taken If appropriate School Leader on vacation or in US, contact the School Leader in Thailand	First responder
As soon as possible - within 24 hours	Contact Emma to inform of incident and action taken If needed, contact appropriate School Leader on vacation or in US to inform of incident and action taken <i>*Note - There is School Leader discretion here for minor behavioral and social-emotional incidents. If the incident is behavioral or social-emotional and not something you would contact Emma about while back in the US, it is not necessary to contact Emma.</i>	School Leader
As soon as possible - within 24 hours	Contact parent/guardian to inform of incident and action taken <i>*Note - There is School Leader discretion here for minor behavioral and social-emotional incidents. If the incident is behavioral or social-emotional and not something you would contact a parent about while back in the US, it is not necessary to contact the parent/guardian.</i>	School Leader
School Leader's discretion	If needed and appropriate, contact teachers & other Rustic program facilitators to inform of incident and action taken; decision here should be based on whether or not other staff need to know	School Leader
Moderate Incident at any location		
Examples: Medical incident requiring non-urgent hospitalization/clinical care (student needs antibiotics, student needs overnight in hospital for fluids due to ongoing stomach issues, etc.); student caught breaking major rule (where consequence could be student sent home - drinking, sexual activity, fighting or physical violence, out of room past curfew, in a location where not permitted such as off base or away from designated program areas); severe social-emotional incident but student does not appear to be at immediate or significant risk of harm to self or others		
Immediate	Contact Becky If Becky can't be reached or off duty, contact designated Rustic program First Responder Contact appropriate School Leader or School Leader on duty if one school leader on	First responder

	vacation or in US If behavioral or social-emotional incident and additional support needed, contact the appropriate School Leader (Bobby for TAO, India for TAI); if appropriate School Leader not at homestay or on activity, contact the student's Advisor Remain with student	
As soon as possible - within 24 hours	Contact Emma to inform of incident and action taken If behavioral infraction, discussion regarding appropriate response <i>*Note - There is School Leader discretion here, if discussion feels urgent always always feel free to call at any time</i>	School Leader
As soon as possible - within 24 hours	If applicable, contact appropriate School Leader on vacation or in US to inform of incident and action taken	School Leader
As soon as possible - within 24 hours	Contact parent/guardian to inform of incident and action taken	School Leader
School Leader's discretion	If needed and appropriate, contact teachers & other Rustic program facilitators to inform of incident and action taken; decision here should be based on whether or not other staff need to know	School Leader
Severe Incident at any location		
Examples: Medical incident requiring urgent hospitalization; lost student; student presenting an immediate and significant threat to self or others; student caught breaking Thai laws		
Immediately	Contact Becky to inform of incident, develop immediate response, contact Rustic Safety & Risk Management team If Becky can't be reached or off duty, contact designated Rustic program First Responder Contact appropriate School Leader or School Leader on duty if one school leader on vacation or in US	First responder
As soon as possible - within an hour	Contact Emma to inform of incident, update on response & status, and develop plan for communication with family as needed	School Leader
As soon as possible - within an hour	Contact parent/guardian to inform of incident and action taken	TBD based on plan developed with Emma & Rustic Pathways Safety &

Student Packing List for Study Abroad (3 months)

- Camera (*optional*)
- Outlet power converter (*optional*)
- Earbuds/headphones
- Water bottle
- Socks (5)
- Underwear (14)
- Sports Bra (5)
- Jeans (1)
- Shorts Below the Knee (2-3)
- Loose Lightweight/Linen Pants (2)
- Collared/Dress shirt (1)
- T-shirt (7)
- Long sleeve shirt (2)
- Pajamas (lightweight - recommend basketball shorts and a light t-shirt)
- Swimsuit
- Rain jacket (*optional*)
- Lightweight hoodie/fleece
- hiking sandals (around the foot)-
optional
- Flip-flops
- Sneakers (1 pair)
- Sunglasses
- Hat
- Towel (quick dry not a bad idea)
- Washcloth
- Shampoo
- Conditioner
- Body wash
- Hair supplies
- Face wash
- Toothbrush
- Toothpaste
- Sunscreen
- Bug spray
- Hand Sanitizer
- Tampons/Pads (at least 2-week
supply)
- Contacts
- Contact solution
- Foam earplugs
- Deodorant (2)
- Wet Wipes
- Razor/shaving cream
- Shower cap

Student Conduct

Thrival Academy: Indy students are expected to conduct themselves in a manner which embodies the core fundamentals of our school:

Gain new perspectives.

Learn through failure.

Own our actions.

Be committed.

Advocate for others.

Leave your mark.

Our G.L.O.B.A.L. focus means that we are committed to growing through interactions with others as well as through our own missteps. We follow through with promises we have made to others and to ourselves. We use our voice and privilege to speak and stand for others, and we make sure our actions lead to positive impact in our community both locally and abroad.

Classroom Standards for All Students:

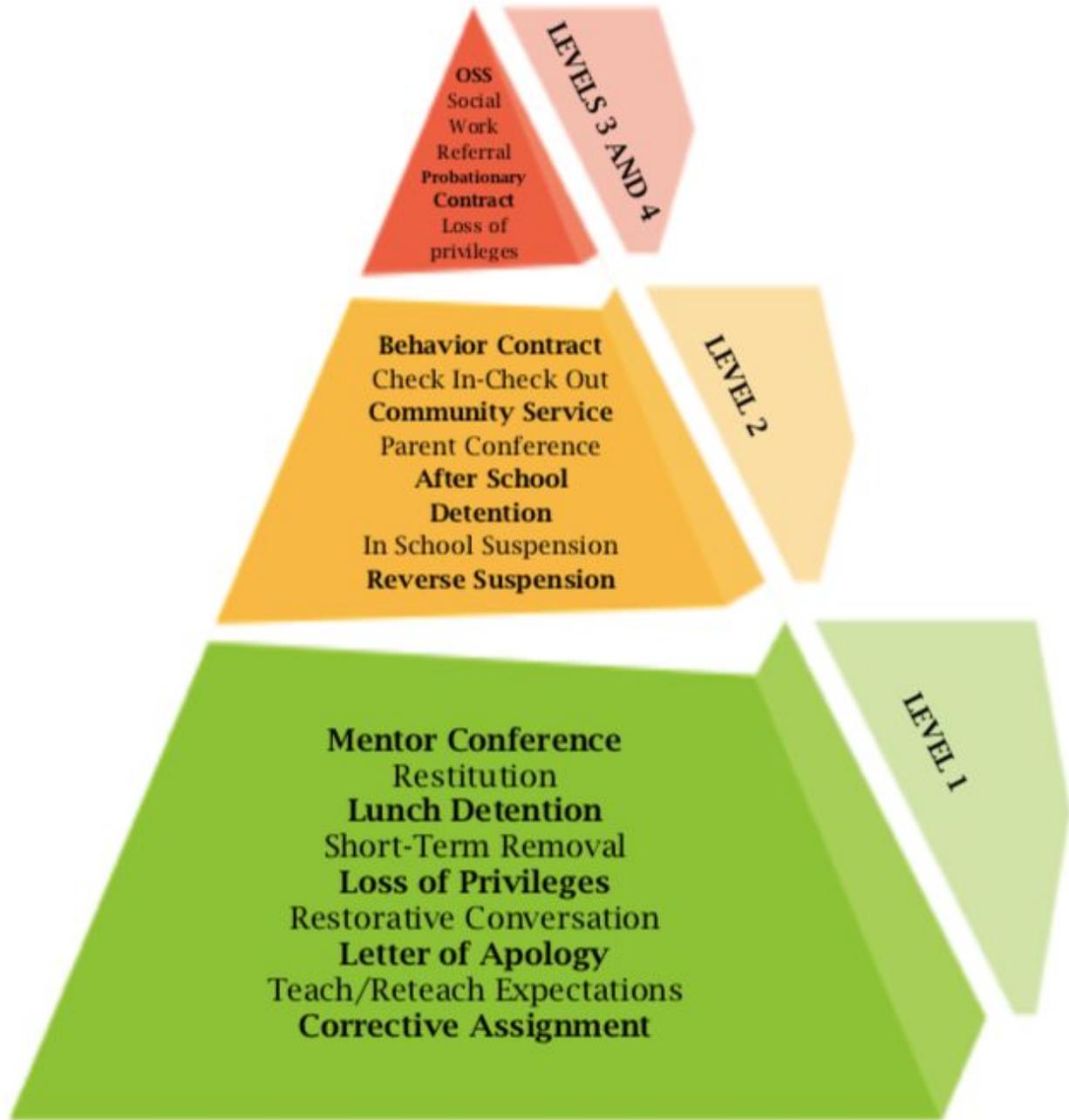
- Students will be on time and prepared to each class throughout the school day.
- Students will have necessary supplies and maintain Chromebook with care.
- Students will be open to sharing new experiences with the Thrival Academy: Indy community.
- Students will follow any other standards or procedures established by the teachers and/or administrator.

One of the cornerstones of the Thrival Academy: Indy community is individual integrity. Thrival Academy: Indy students are expected to behave with integrity, which encompasses honesty and civility. Thrival Academy: Indy campus in the context of the code of conduct applies to both Indiana and Thailand. Students are also expected to recognize that individual behavior impacts the rest of the community and that they will be held responsible for their actions and behavior.

The rules outlined below, as well as the school-wide health and safety policies and procedures outlined earlier in this Handbook, are vital to the safety and well-being of the Thrival Academy: Indy community.

MAJOR RULES

- Thrival Academy: Indy is a substance-free campus. Any connection with or use of drugs and alcohol is strictly forbidden.
- Respect the property of others and the school.
- Respect the physical and emotional safety of others.
- Conduct yourself with honesty in all instances. Abide by the Academic Honesty Policy.



All Thrival Academy: Indy family members are expected to be familiar with the expectations outlined in the Student Code of Conduct and to respect and uphold these school policies and procedures, which are intended to enhance student success and to provide for safety and efficiency in all aspects of school life. Additionally, students will be held accountable under rules and regulations stipulated by our student travel vendor, Rustic Pathways, to comply with their risk management protocols.

Many different traditions with differing expectations and methods of achieving discipline are

represented among Thrival Academy: Indy families. Nonetheless, it is important for that we all commit ourselves to achieving a consistency of philosophy and approach that supports Thrival Academy: Indy's disciplinary aims.

Thrival Academy: Indy School Culture

CORE UNDERSTANDINGS

1. Community leaders are self-directed learners who are able to apply global solutions to local issues.
2. Local and global events and issues are complex and interdependent.
3. Understanding one's identity and culture is key to understanding one's relationship with and among others.
4. Multiple conditions fundamentally affect diverse global and local forces, events, conditions, and issues.
5. Historical forces have shaped the current local and global context.

Rustic Pathways

Thrival World Academies has chosen Rustic Pathways as its student travel vendor. For over 30 years, Rustic Pathways has been a leader in providing superior quality international community service, education, and adventure programs for thousands of students annually around the world. More information regarding their breadth of programming can be found at : rusticpathways.com

Academics

SERVICE LEARNING

Throughout the school year, Thrival Academy: Indy students will participate in service learning projects. All students are expected to contribute to the development of these projects as well as attend and participate in community service projects.

EXPERIENTIAL LEARNING EXCURSIONS

We will take two 3-day trips during the school week in order to participate in team-building activities and prepare for our immersion experience in Thailand. These days will be considered school days, and attendance is required.

Anti-Bullying and Harassment

ANTI-BULLYING POLICY

Thrival Academy: Indy is committed to providing a safe and caring environment on our campuses as well as in online spaces and off-campus school-sponsored activities in order for all of our students to learn in a secure atmosphere. Bullying of any kind is unacceptable at our school. If bullying does occur, all students are encouraged and expected to tell an adult immediately.

Incidences reported to a member of the school community will be dealt with promptly and effectively.

WHAT IS BULLYING?

Bullying is deliberate and repeated aggressive behavior with the intention of physically or verbally hurting another person through speech, physical contact and/or written communication.

Examples of bullying can be, but are not limited to:

- repeatedly being unfriendly, excluding, tormenting (e.g. hiding books, threatening gestures)
- pushing, kicking, hitting, punching or any use of violence in order to embarrass or intimidate
- unwanted physical contact or sexually abusive comments
- negatively focusing on the issue of "cultural" differences including, but not limited to, race,
- religion, family background and sexuality
- name-calling, repeated use of sarcasm, spreading rumors
- repeated examples of teasing
- misuse of email, Internet, Facebook, instant messaging tools, or other social media
- threats, including those sent by text messaging and calls
- misuse of associated technology, e.g. camera and video equipment

PROCEDURES

1. If a student feels that he or she has been a target of bullying or has witnessed bullying actions toward a peer, the student should alert an adult as soon as possible.
2. If a report is made to a parent, Thrival Academy: Indy requests and expects that parent to report bullying actions to a school administrator. All incidences of bullying which are reported to a faculty member, administrator or any other school employee will be recorded and investigated in a timely manner.
3. Faculty and/or an administrator will speak to all students involved.
4. Parents will be contacted as necessary.
5. A record of all incidences and follow-up actions will be kept on file.
6. All members involved with the incident will work together to stop the bullying behaviors.

OUTCOMES

An appropriate course of action will be decided upon by the school in cases of bullying. We believe it is equally important to provide support to the student who has been bullied and to understand the motivation behind the bullying behavior to prevent such actions in the future.

Confidentiality of the incident and the consequences will be maintained as necessary and will be reported to others only on a need to know basis.

CONCLUSION

A safe community is one in which all members are respectful of each other. It is our expectation that students, parents, faculty, staff, and administration will consistently treat one another in a respectful manner.

HARASSMENT POLICY

Thrival Academy: Indy's policy is to maintain a learning environment for students that is free from harassment on account of a student's race, religion, color, sex, national origin, disability, sexual orientation, or any other protected characteristic (hereinafter "discriminatory harassment").

Thrival Academy: Indy prohibits any and all forms of such harassment.

Thrival Academy: Indy will act promptly to investigate all complaints, either formal or informal, verbal or written, of discriminatory harassment; to take appropriate action to protect individuals from further harassment; and, if it determines that discriminatory harassment has occurred, to promptly and appropriately discipline any student, teacher, administrator, or any other school personnel who is found to have violated this policy, and/or to take other appropriate action reasonably calculated to end the harassment.

SEXUAL HARASSMENT

For purposes of this policy, sexual harassment of a student consists of unwelcome and unsolicited sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication of a sexual nature when:

- Submission to unwelcome sexual conduct, whether explicit or implicit, is a condition of the student's participation in a school program or activity, or when used as the basis of an educational decision affecting the student; or
- The unwelcome sexual conduct is so severe, persistent or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening or abusive educational environment.

OTHER TYPES OF DISCRIMINATORY HARASSMENT

For purposes of this policy, other discriminatory harassment of a student is defined as verbal or physical conduct that denigrates or shows hostility or aversion toward a student because of his/her race, color, religion, national origin, sexual orientation, disability, or any other characteristic protected by law, when:

- The harassing conduct is sufficiently severe, persistent or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, or abusive educational environment; or
- Examples of conduct that may constitute discriminatory harassment include:
- Graffiti containing offensive language based on race, national origin, ethnicity, disability, sexual orientation, etc.;
- Mocking, ridiculing, or mimicking another's culture, accent, appearance, or customs;
- Name calling, jokes, or rumors;

- Epithets or slurs;
- Written or graphic material (including emails and cartoons) containing comments or stereotypes aimed at denigrating students because of their particular race, national origin, religion, physical or mental disability, or other protected characteristics;
- A physical act of aggression or assault on a student because of that student's race, national origin, religion, disability, or other protected characteristics; or
- Other kinds of aggressive conduct such as theft or damage to property which is motivated by race or other protected characteristics.
- The above list of examples is not intended to be all-inclusive.

REPORTING PROCEDURES

Any student who believes that he/she has been the victim of discriminatory harassment by another student, teacher, administrator, or other school personnel of Thrival Academy: Indy should immediately report this conduct to another teacher or administrator who will immediately report the conduct to the School Leader. Nothing in this policy precludes the student or other individual from reporting the alleged harassment directly to School Leader.

Thrival Academy: Indy has designated the School Leader with responsibility to investigate, prevent, and remedy harassment. She shall:

- Receive reports or complaints of discriminatory harassment;
- Oversee the investigative process;
- Insure any investigation is conducted by a trained, impartial investigator who is able to apply procedural and substantive standards which are necessary and applicable to identify unlawful harassment, recommend appropriate discipline and remedies when harassment is found, and take other appropriate action to rectify the damaging effects of any prohibited conduct.
- Thrival Academy: Indy will develop a method of discussing this policy with students and employees. Training on the requirements of non-discrimination and the appropriate responses to issues of harassment will be provided to all Thrival Academy: Indy personnel on an annual basis, and at such other times as Thrival Academy: Indy determines is necessary or appropriate.

RETALIATION

Submission of a good faith complaint or allegation of discriminatory harassment will not affect the complainant's future grades, learning environment or opportunities, or employment, work environment, or work assignments. Retaliation is a serious violation of this policy and should be reported immediately. Thrival Academy: Indy will discipline or take appropriate action against any student, teacher, administrator or other school personnel who retaliates against any person who reports an incident of alleged discriminatory harassment or against any person who assists or participates in an investigation or proceeding relating to such alleged harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Smoking, Alcohol and Drug Policies

SMOKING

Thrival Academy: Indy a no-smoking community. Smoking cigarettes, cigars, pipes, or chewing tobacco anywhere on campus is prohibited.

ALCOHOL AND DRUGS

Thrival Academy: Indy students may not use, possess, sell, or distribute illegal drugs, drug paraphernalia or alcohol while under the jurisdiction of Thrival Academy: Indy authorities in the United States or in Thailand. Students are not allowed to consume or be in possession of alcohol or drugs at school or while attending, participating in, or traveling to or from any school-related activity. Any student under the influence of, or in possession of, alcohol or drugs at school or on a school-related activity will face serious disciplinary consequences. Thrival Academy: Indy reserves the right to take disciplinary action in the event that a student's use or possession of alcohol or drugs in a non-school- related activity or setting interferes with or affects the school community. Any student discovered to have contravened the school's substance abuse policy is subject to expulsion and return to the United States.

Students are considered to be under the jurisdiction of the school when on school property, the school bus, or while attending, participating in, or traveling to or from school-sponsored activities and field trips. Activities or events sponsored by or held at other schools will be treated as Thrival Academy: -sponsored events for the purposes of the Code of Conduct. Students who represent look-alike substances as illegal drugs are subject to suspension or expulsion.

If the school has reasonable suspicion that a student has contravened the school's substance abuse policy, school administrators may search that student and personal belongings. In the face of evidence of student drug or alcohol use, the school may require, as a condition of a student's continued enrollment, and at the parent's expense, a drug or alcohol assessment at a school-approved facility.

The school stands ready to assist and support students suffering from drug and/or alcohol abuse. However, the support of the school does not excuse students from the consequences of their actions, should they contravene the substance abuse policy of the school's Code of Conduct.

SEARCHES

No student may possess any illegal substance, object, or contraband that constitutes a threat to the health, safety, or welfare of any person or persons on school property. To protect the safety and welfare of students and school personnel, Thrival Academy: Indy has the right to perform unannounced searches and to confiscate contraband, and has the right to perform physical searches

of students to determine whether they pose a danger to themselves and others. Authorized staff members may search a student's pockets, purse, backpack, gym bag, or other personal property; desks, or other school property; or student automobiles.

All items deemed to be illegal, illicit, disruptive, or a general nuisance to the educational process may be confiscated by staff. Storage, return, or destruction of such items shall be at the discretion of the School Leader or the School Leader's designated agent, subject to legal impoundment.

Academic Honesty, IT, Acceptable Use

ACADEMIC HONESTY POLICY

Academic honesty is the expectation that students will act in an ethical, moral, and honest way when acquiring or providing information. Acts of academic dishonesty can be characterized in the following manner: dishonestly acquiring information and/or providing information, plagiarizing, conspiring to participate in an act of academic dishonesty or fabricating information. The academic honesty policy is reviewed with students at the beginning of every school year in 1:1 advisory as well as discussed at appropriate times in classes.

Definition of honesty code violations:

Cheating is one or more of the following behaviors:

- Working on an assignment/test/exam/project with other people when not permitted
- Copying information from other people's work (such as but not limited to tests, quizzes, papers, exams, homework) is always prohibited
- Using or sharing an un-administered exam without authorization from a teacher
- Purchasing and acquiring other's work and submitting it as your own
- Providing answers to homework/quizzes/tests/projects when not allowed
- Sharing and/or discussing information from tests/exams
- Fabricating results or information is one or more of the following behaviors:
 - Falsifying the results obtained from a research or lab experiment
 - Providing data from experiments which have not occurred
 - Creating false citations for work presented
 - Having another student complete academic work and passing it off as your own
 - Changing answers or grades on exams after work has been returned to student and then claiming instructor error.
- Plagiarism: According to the website www.plagiarism.org and the Merriam-Webster online dictionary, Plagiarism is defined in the following ways:
 - * Stealing and passing off the ideas or words of another as one's own
 - * Using another's production without crediting the source
 - * Committing literary theft
 - * Presenting as new and original an idea or product derived from an existing source (print, television, etc.)

- * Turning in someone else's work as your own ☒
- * Copying words or ideas from someone else without giving credit ☒
- * Failing to put a quotation in quotation marks and presenting it as one's own idea ☒

Acting in a manner that is academically dishonest weakens the student's integrity and diminishes the learning process. Thrival Academy: Indy has a zero tolerance policy for academic honesty violations. If a student dishonestly acquires information and/or provides information, plagiarizes, conspires to participate in an act of academic dishonesty or fabricates information, the following sanctions will be levied:

- 1st offense
 - * A grade of zero given to assigned work ☒
 - * A conference with the student, teacher, parent and administrator may be held ☒
- 2nd offense
 - * Academic/conduct referral
 - * A grade of zero given to assigned work ☒
 - * A conference with the student, teacher, parent and administrator will be held ☒
 - * Student will redo work at school for no credit ☒
- 3rd offense ☒
 - * In school suspension ☒
 - * Formal letter for student file ☒
- Important Notes: ☒
 - * Repeated offenses will lead to more severe sanctions, including expulsion. ☒
 - * All students who are knowingly involved in an act of academic dishonesty are subject to ☒sanctions. ☒

EXPECTATIONS OF PRIVACY

The computer system, including e-mail and Internet, is the property of Thrival Academy: Indy. Thrival Academy: Indy relies on a combination of self-hosted, externally hosted, and cloud-based services. These services are primarily intended for educational and business use and are subject to monitoring at any time. Although Thrival Academy: Indy does not routinely check communications or files, it has the right to review, audit, and disclose all matters sent over or stored on the system. As a result, members of the Thrival Academy: Indy community should recognize that there is no reasonable expectation of privacy when using the computer system.

This Acceptable Use Policy (AUP) outlines the appropriate use of Thrival Academy:Indy's technology resources and services during and after school. By signing the Handbook Acknowledgment form, every student is indicating that he or she understands and agrees to abide by the guidelines written below.

Thrival Academy: Indy network, technology resources and Internet access are school resources and use of them is considered a privilege. Therefore, violation of this AUP will result in the loss of this privilege and/or other appropriate discipline actions. These actions may include written warnings, withdrawal of access privileges, and in extreme cases, suspension or expulsion.

Applicable to all Thrival Academy: Indy students:

I realize that my behavior when using the Thrival Academy: Indy network and technology resources should abide by the Thrival Academy: Indy Code of Conduct.

SAFETY AND SECURITY

* I understand that passwords are private and should not be shared with others. I will not allow others to use my account name or password, or try to use that of others. ☒

* I will not bypass security settings or interfere with the operation of the Thrival Academy: Indy network in any way. ☒

* I will use Thrival Academy: Indy network and technology resources productively and responsibly for school-related purposes; if I want to use the network or technology for a purpose other than education, I will do ☒so after securing permission from my teacher or administrator. ☒

* I will record or share image or audio files only when I have obtained permission from my ☒teacher, librarian or administrator. I will not use cameras in restrooms or locker rooms, ☒regardless of intent. ☒

* I am responsible for not pursuing or sending material that could be considered objectionable or hurtful to myself or others. ☒

DIGITAL CITIZENSHIP

* I will use technology in such a way that does not disrupt the attention of the class. This includes setting all of my devices on “mute” or “vibrate” unless permission is obtained from the teacher, librarian or administrator and configuring Do Not Disturb settings. ☒

* I will be thoughtful and polite and use appropriate language in my digital communication, as determined by school administrators. ☒

* I will follow all guidelines set forth by my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting or video server). ☒

* I will respect the intellectual property rights of others. I will obey copyright guidelines and avoid plagiarizing others’ work or ideas. ☒

* I understand that I am an ambassador for the school in all of my online activities, which should not reflect negatively on my school, fellow students or teachers. I will not post personal or embarrassing information about other students, employees, or members of the Thrival Academy: Indy community. ☒

* I will not masquerade, spoof, or pretend to be someone else. This includes, but is not limited to, sending out email, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else’s name. ☒

* All confidential school information must be protected and may be disclosed only according to school policy or as required by law. I will not disclose or repeat any confidential information in my

online communications.

* When registering or sharing my work on the Internet I will not share identifying personal information, including but not limited to my last name, age, address and telephone number. ☐

Acknowledgement

ACKNOWLEDGMENT OF FAMILY/STUDENT HANDBOOK

I understand and agree that I have read and will comply with the Thrival World Academy: Family/Student Handbook and its policies and procedures herein.

Student's Printed Name

Parent/Guardian's Printed Name

Parent/Guardian's Signature

Date